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JOB POSTING
OFFICE OF HUMAN RESOURCES
May 15, 2014

POSITION:          AOM Adjunct Faculty- Clinical Psychology

DEPARTMENT:        Finger Lakes School of Acupuncture and Oriental Medicine (AOM)

DIVISION:          Academic Affairs

HOURS:             Part-Time (to be determined)

General Description

Members of the faculty are responsible for the instruction of the AOM curriculum to the students enrolled in the Finger Lakes School of AOM of NYCC. Adjunct faculty members are required to teach their classes in accordance with the schedule determined by the Dean of the Finger Lakes School of AOM.

This position involves instruction of AOM 5445 Clinical Psychology whose course description is “overview of psychology & counseling necessary for clinical practice: interviewing, basic counseling techniques, behavioral assessment, psychological disorders, multiculturalism, relationships of body, brain, emotion, mind and soul.” This course involves facilitated discussions and instruction addressing difficult & sensitive issues and supporting students' exploration, understanding, and incorporation of these areas into a clinical practice setting.

Responsibilities

1. Lead instructor’s primary responsibility is to develop course syllabi, instructional materials and examinations, and to maintain accurate classroom/clinical performance records for each student.
2. Teach all classes as scheduled, and arrange for substitute instructors as needed.
3. Create a learning environment that engages students and promotes excellence.
4. Advise students with regard to coursework.
5. Identify and provide direction to students who need extra support in learning.
6. Utilize NYCC’s Academy for Teaching Excellence to continue self-development of teaching and testing skills.

Governance

1. Work with Dean to collaborate and assist in the establishment of FLSAOM priorities, goals, policies and procedures consistent with the mission of the program and the College.
2. Encouraged to voluntarily attend faculty meetings, as desired.
3. Participate in short- and long-term planning by serving on various College committees, as desired.

Organizational Relationships

1. Responsible to the Dean of the Finger Lakes School of Acupuncture and Oriental Medicine.
2. Responsible for working with a dedicated commitment to NYCC’s best interests in all activities performed for the College.
3. Responsible for following regulations, and policies and procedures as set forth in the Faculty Handbook, the Employee Handbook, and the Academic Affairs Policy and Procedures Manual.

Scholarship and Research

1. Provide continuing evidence of keeping abreast of developments within the fields in which they teach.
2. Engage in continuing education that relates to both teaching and personal/professional development.

Evaluation and Methods of Accountability

1. Written evaluation by students for each course taught.
2. Performance evaluation by the Dean of the Finger Lakes School of AOM.

Education, Training and Experience:

1. Requires a degree, relevant to the content being instructed, from an accredited institution.
2. Requires sufficient instructional experience appropriate to the course being offered.
3. Experience in clinical practice in counseling, acupuncture and/or another allied health profession preferred.
4. Professional experience working with diverse patient populations (socio-economic, ethnic, infant to elderly, sexual orientation, addiction, death and dying) in diverse clinical settings (private practice, hospital, low income clinic, etc.) is strongly preferred.

If you are interested in applying for this position; please submit a cover letter, resume, and three professional letters of reference to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: owatson@nycc.edu.

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