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JOB POSTING
OFFICE OF HUMAN RESOURCES
October 31, 2014

POSITION: Faculty

DEPARTMENT: Chiropractic Clinical Sciences

DIVISION: Academic Affairs

HOURS: Full-Time, Benefit Eligible Position

GENERAL DESCRIPTION:

Reporting to the Dean of Chiropractic Education, members of the faculty are responsible for the instruction of the chiropractic clinical sciences curriculum to the chiropractic students enrolled at NYCC. Members of the faculty also participate in College governance, scholarly activities and professional development and research activities as time and interest allow.

SPECIFIC RESPONSIBILITIES:

1. **Teaching**

   As lead instructor in a course the faculty member has the primary responsibility for developing the course syllabi, instructional materials, examinations, and for maintaining accurate classroom performance records for each student.

   As assist in a course the faculty member has the responsibility to provide competent aid to the lead instructor as directed. Assist faculty members must be up-to-date on all course materials and requirements and must actively participate in the class or laboratory session they assist.

   All faculty members are responsible for advising students with regard to their coursework and progress through NYCC’s program. Faculty are also required to proctor exams, not just the ones for their own course(s). Faculty may also be asked to assist in the College’s recruitment of new students.

   In addition, all faculty are required to participate in campus events, such as graduations, and faculty development in-services.

2. **Governance**

   Faculty members are to participate in the daily operation of the College as well as contribute to short and long range planning by actively working on various College committees and by attendance at Faculty Senate meetings.

   Working with the Dean, collaborate and assist in the establishment of departmental priorities, goals, policies and procedures consistent with the mission of the department, the division of Academic Affairs and the College.
3. Scholarly Activity and Research

On an ongoing basis faculty members are required to keep current with developments in their field of expertise as well as changes in the chiropractic field. Faculty are to engage in continuing education that relates to both teaching and personal/professional development.

As time and interest allow, faculty members are to participate in research which is relevant to the program at NYCC or to their field of expertise. This research may be privately funded and/or sanctioned and funded by the College.

QUALIFICATIONS:

Doctor of Chiropractic degree required. A valid NY State license required, if none then must be in the process of becoming licensed. Full-time private practice experience strongly desired. A demonstrated aptitude for teaching necessary, previous teaching experience helpful. Postgraduate certification and coursework extremely desirable.

If you are interested in applying for this position; please submit a cover letter, resume, and three professional letters of recommendation to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: cmcdermott@nycc.edu.

New York Chiropractic College is an Equal Opportunity employer and does not discriminate against students or employees on the basis of age, race, color, creed, gender, sexual orientation, or handicapping conditions (or any other protected status) in its educational programs, financial aid, activities, admissions and employment practices.