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**JOB POSTING  
OFFICE OF HUMAN RESOURCES  
January 11, 2017**

**POSITION:** Master of Science in Diagnostic Imaging (MSDI) Resident  
**DEPARTMENT:** Chiropractic Clinical Sciences  
**DIVISION:** Academic Affairs  
**HOURS:** Full-Time, Exempt, Monday through Friday, 8:00 AM - 6:00 PM

*\* Start date: September 1, 2017 \**

**Note:** as a member of our exempt work force there could be occasions when a commitment beyond the normal workweek may be required.

**Function**

- To support the work of the assigned academic departments as assist or lead instructor.
- To further the academic mission of NYCC through obtaining Master of Science degree in Diagnostic Imaging (MSDI) and apply knowledge to enhance the educational program.
- To develop as a chiropractic educator, academician, radiologist, and clinician.

**Organizational Relationships**

- Responsible to the MSDI director for teaching experience.
- Responsible to the MSDI director and Dean of the Chiropractic Education program for all aspects of the educational program.
- Responsible to lead faculty for course preparation and management.

**Specific Duties and Responsibilities:**

**Clinical and teaching responsibilities** (approximately 20 hours/week)

- Assist and/or lead in courses (includes development of syllabi, teaching materials, assessment instruments and clinical experiences) and clinical duties as assigned by the MSDI Director and Dean.
- Quality control of diagnostic imaging laboratory in Seneca Falls Campus Health Center.
- Supervision of diagnostic imaging studies in Seneca Falls Campus Health Center.
- Conducting intern orientations at the Seneca Falls Campus Health Center.
- Evaluation of the interns' performance in the acquisition of diagnostic imaging studies.
- Interpretation of imaging studies and writing diagnostic imaging reports.
- Maintenance of NYCC diagnostic imaging teaching files.
- Attend observational rounds at off-campus imaging centers, clinics and hospital facilities.

**Development responsibilities** (approximately 1 hour per week)

- Relate graduate coursework to NYCC needs as determined by the MSDI director and/or administration.

- ❑ Attend a minimum of 6 Faculty Development hours per academic year.

**Service responsibilities** (approximately 3 hours per week)

- ❑ Mentoring of students.
- ❑ Appropriate committee membership as determined by the MSDI director and/or the Dean.
- ❑ Assist in clinical and educational outcomes assessment.
- ❑ Participate in department and faculty meetings.

**Research responsibilities** (approximately 12 hours per week)

- ❑ Graduate level coursework toward Masters degree.
- ❑ Prepare and submit a minimum of 2 articles to a peer-reviewed journal or other similar activity as approved by the MSDI director.
- ❑ Complete research design, management, data collection, writing, and defense of a Masters thesis approved by the MSDI director and the thesis committee.

**Methods of Accountability**

- ❑ Reports to the MSDI director for all teaching experiences.
- ❑ Formative evaluations per MSDI syllabus by MSDI director and the Dean.
- ❑ Summative evaluations per MSDI syllabus by MSDI director and the Dean.
- ❑ Satisfactory progress in MS program.

**Mental and Physical requirements**

- ❑ Desire to teach and learn.
- ❑ Excellent verbal and written skills.
- ❑ Excellent visual acuity to interpret imaging studies.
- ❑ Ability to give and receive constructive criticism.
- ❑ Ability to work well with a team.
- ❑ Ability to perform assigned duties.
- ❑ Excellent time management skills with timely completion of all responsibilities.

**Education, Training and Experience**

- ❑ Doctor of Chiropractic degree from a CCE accredited institution.
- ❑ Eligible for NY chiropractic license, which must be obtained within a reasonable period after hiring.
- ❑ Bachelor's degree from an accredited institution.
- ❑ Eligible for admission to MS program.
- ❑ Familiarity with PC computing systems and MS Office is valuable.

**Working Environment and Conditions**

- ❑ Classroom and laboratory teaching settings.
- ❑ Functioning radiological facilities including x-ray machine, processing equipment, and digital acquisition stations.
- ❑ Hours may include evenings and weekends.

**Equipment and Tools**

- ❑ Access to hardware and software necessary to support academic efforts, access to telephone, fax, etc.
- ❑ Access to journals, books and electronic media necessary for diagnostic imaging education.

Candidates may apply for the Residency by submitting an application to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: [sbowman@nycc.edu](mailto:sbowman@nycc.edu). Applications must include a resume/ curriculum vitae along with a statement of suitability and vision for the Residency. Official transcripts of undergraduate and graduate education, a copy of NBCE Scores, and three letters of professional reference are required and must be submitted at the time of application. For more information about the MSDI Residency Program and for a copy of the application, please log on to: [http://www.nycc.edu/AcademicPrograms\\_MSDIprogram.htm](http://www.nycc.edu/AcademicPrograms_MSDIprogram.htm)

*\* Employment is subject to the favorable result of a background investigation and where applicable, confirmation of appropriate degrees and credentialing.*

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